

## Synopsis:

This is a two day class. Students will acquire a basic to intermediate understanding of page layout and design and be able to use InDesign effectively to produce a layout. Knowledge of Illustrator or Photoshop is helpful, but not required. Topics are covered in depth.

## Topics covered in this class:

Overview of InDesign	Transparency
Interface (palettes, workspace)	Text Wrap
How does InDesign “think”?	Text Threading
Tools	Working with the Pages Palette
Terminology	Master Pages
Frames	Automatic Page Numbering / Section Stars
Stroke	Style Sheets / Nested Styles
Guides	Transparency Flattener Settings
Character/Paragraph formatting	Layers
Text Frame Option	Shadow / Feather effects
Guides	Libraries
Align	Creating a book
Placing Text	Table of Contents
Keyboard Shortcuts	Links
Color	Package
Graphics	Printing
	PDF Export